

APPLICATION FOR THE RESERVATION OF ACCOMMODATION
(TO BE SUBMITTED IN DUPLICATE)

To

THE PUNJAB STATE WAREHOUSING CORPORATION CHANDIGARH,

Dear Sir,

We request reservation of storage space for our goods. The necessary particulars of the goods and the reservation period are given below as under:-

- 1) Centre where reservation is required.
- 2) Period of reservation not less than three months.
- 3) Description of goods.
- 4) Number of package, bags, quality etc. with distinguishing mark, if any.

It is requested that the storage space may please be reserved for the period given above and we may be informed accordingly on the following address:-

We undertake to pay the storage charges as agreed upon for the initial extender period irrespective of its utilization.

Full Address

Yours faithfully

.....
.....
.....

Depositor
(with designation)

Date.....

Storage space of..... MT has been reserved for the period.....
to..... for storage of the goods of M/s.....
in warehouse..... Godown No..... The present storage rate in
Rs..... per MT per month. However, the rates will be charged as revised by the
Corporation from time to time. The revised rates will be applicable from the date of revision,
the enclosed agreement may kindly be returned duly signed.

Date:

Warehouse Manager

Verified

State Warehouse

.....
(with stamp)

District Manager

PSWC.....

FORM OF AGREEMENT WITH DEPOSITORS IN CONNECTION WITH RESERVATION OF STORAGE SPACE IN STATE WAREHOUSE

1. This agreement made on this day.....between the Managing Director, Punjab State Warehousing Corporation (herein after called the Corporation) and M/s.....

(Herein after called as Depositor)

2. The Depositor agrees to get storage space of in the State Warehouse at reserved from..... in pursuance of his application datedas per enclosed term & conditions which the depositor read understood are signed in acceptance thereof.

3. The depositor shall make adequate arrangement for deposit of good in the warehouse and delivery thereof in case the handling of goods is done by Corporation the depositor shall pay handling and transportation charge to the Corporation as per rates approved by the Corporation plus 10% supervision charge.

4. This agreement will remain in force for the period of reservation and for the period subsequently extended as mutually agreed.

5. The present storage rate in Rs..... per MT per month. However, the rates will be charged as revised by the Corporation for time to time. The revised rates will be applicable from the date of revision.

6. The insurance of stocks will arranged by the Corporation/depositor concerned as per the norms laid down by the Corporation.

Date.....

Depositor

Witness.....

(with full address)